



**CONSULATE GENERAL OF INDIA  
FRANKFURT**

**JOB VACANCY OF MARKETING OFFICER**

The Consulate General of India, Frankfurt, invites applications (in English) from suitable candidates for full-time position of Marketing Officer in the Consulate. The successful candidate will be appointed in the beginning salary of € 3424/- (approximately) with Pay Scale of €2965-89-4300-129-5590-168-7270. The remuneration package will include statutory leave, applicable bonus and mandatory employer's social insurance contribution.

**Job Profile:**

1. Organization of trade promotion events under the overall guidance of the Head of the Commercial Section.
2. Preparation of monthly commercial reports, covering recent developments with regard to Indian and German economy, commercial laws, industrial and scientific innovations etc..
3. Preparation of briefs, special reports and presentations on commercial issues from time to time on topics of contemporary relevance. Preparation of analyses and background papers on current economic issues.
4. Support Indian companies and assist visiting delegations from India concerning commercial matters in areas falling under the jurisdiction of the Consulate General of India in Frankfurt.
6. Interact with local economic bodies to keep abreast with local rules and regulations concerning business matters.
7. Any other duties assigned from time to time, including protocol assistance to the visiting delegations

**Eligibility**

1. **Educational qualifications:** Minimum Master's degree.
2. **Language proficiency:** Proficiency in German and English - both written and spoken.
3. **Residence status:** The candidates should have valid permit to live and work in Germany.
4. **Computer skills:** MS office and good IT skills. Knowledge of Linux and Open Office is essential.
5. **Experience:** 2 years of experience in marketing and related field. Preference will be given to candidates having experience in dealing with economic and commercial matters and business development.

6. **Abilities:** Strong management and inter personal skills and ability to work as a team and prioritize and deal with multiple tasks.
7. Last Date for acceptance of application: **30 November 2022.**
8. Method of Submitting Application: **By e-mail or Post**

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