

Documentation and Fee Chart for Miscellaneous and Attestation Services

| Sl. No. | Type of Service | Required documents | Fee in Euro (incl. ICWF charges) |
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| 1. | Emergency Certificate (Special Travel Document) | <ul style="list-style-type: none"> i. Self-attested copy of last passport (first and last page) ii. Self-attested copy of valid visa or residence permit iii. Affidavit for Lost passport (wherever applicable) iv. Copy of registration of complaint with the local police for loss of passport. v. Self-attested copy of Meldebescheinigung vi. Three recent Passport-size photographs vii. (In case you do not have any or all of the above-listed documents or you have some other document(s) that proves your citizenship, please contact consular officer on e-mail to check if you can be issued an Emergency Certificate. viii. A good quality self-addressed A-5 size envelope with minimum €5.40 postage stamps. ix. Registered application form for Misc. Services x. Miscellaneous Application Form xi. Proof of payment | 14 |
| 2. | Life Certificate for Pensioners | <ul style="list-style-type: none"> i. Original Passport ii. Self-attested copy of passport (first and last page) iii. Self-attested copy of visa or residence permit iv. Self-attested copy of Meldebescheinigung v. A good quality self-addressed A-4 size envelope with minimum €5.20 postage stamps. | 00 |

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| | | <ul style="list-style-type: none"> vi. Application Form for Miscellaneous Services vii. Proof of Payment | |
| 3. | No Objection Certificate for transportation of dead body of an Indian national to India | <ul style="list-style-type: none"> i. Original Passport ii. copy of passport (first and last page) iii. Copy of valid visa or residence permit iv. Copy of Meldebescheinigung v. A good quality self-addressed A-4 size envelope with minimum €5.40 postage stamps. vi. Application Form for Miscellaneous Services | 00 |
| 4. | Cancellation of passport after death of Indian national | <ul style="list-style-type: none"> i. Original Passport ii. copy of passport (first and last page) iii. Copy of visa or residence permit iv. Copy of Meldebescheinigung v. A good quality self-addressed A-5 size envelope with minimum €5.40 postage stamps. vi. Application Form for Miscellaneous Services. | Gratis |
| 5. | Certificate to confirm name, date of birth and parentage etc. on the basis of verification of passport particulars | <ul style="list-style-type: none"> i. Original passport ii. Self-attested photocopy of passport (first and last page) iii. Self-attested copy of valid visa or residence permit iv. Self-attested copy of Meldebescheinigung v. Request letter for issue of date of birth certificate. | 22 |

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| | | <ul style="list-style-type: none"> vi. Duly filled application form for Miscellaneous Services vii. One recent passport-size photograph (please see the guidelines for photograph) viii. A good quality self-addressed A-4 size envelope with minimum €5.40 postage stamps. ix. Proof of Payment | |
| 6. | Certificate towards change of name | <ul style="list-style-type: none"> i. Original Passport ii. Self-attested copies of old and new passport issued after change of name. iii. Self-attested copy of valid visa or residence permit iv. Self-attested copy of Meldebescheinigung (Proof of residency) v. Application Form for Miscellaneous Services vi. A good quality self-addressed A-4 size envelope with minimum €5.40 postage stamps. vii. Proof of Payment | 22 |
| 7. | Re-issue of Identity Certificate to Tibetans | <ul style="list-style-type: none"> i. Original identity certificate. ii. Self-attested copy of identity certificate iii. Self-attested copy of valid visa or residence permit iv. Self-attested copy of Meldebescheinigung (Proof of residency) v. A good quality self-addressed A-5 size envelope with minimum €5.40 postage stamps. vi. Online registered application form (https://portal3.passportindia.gov.in/Online) vii. Proof of Payment | 42 |

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| 8. | Renunciation Certificate after acquiring foreign nationality on or after 1 June 2010 | <ul style="list-style-type: none"> i. Last Original Indian Passport ii. Self-attested copy of passport (first and last page) iii. Self-attested copy of valid visa or residence permit iv. Self-attested copy of Meldebescheinigung (Proof of residency) v. A good quality self-addressed A-5 size envelope with minimum €5.40 postage stamps. vi. Application Form for Renunciation of Indian citizenship. vii. Application Form viii. Proof of Payment | 82 |
| 9. | Attestation of Power of Attorney | <ul style="list-style-type: none"> i. Two copies of Power of Attorney ii. Original Passport iii. Self-attested copy of passport (first and last page) iv. Self-attested copy of valid visa or residence permit v. Self-attested copy of Meldebescheinigung vi. Two recent Passport-size photographs vii. A good quality self-addressed A-4 size envelope with minimum €5.40 postage stamps. viii. Application Form for Miscellaneous Services. ix. Proof of Payment x. | 19 |
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| 10. | Attestation of Power of Attorney (Commercial) | <ul style="list-style-type: none"> i. Two copies of Power of Attorney ii. Original Passport iii. Self-attested copy of of Passport (first and last page) iv. Self-attested copy of valid visa or residence permit v. Self-attested copy of Meldebescheinigung vi. Letter from the concerned firm to clarify the purpose for the PoA vii. Two recent Passport-size photographs viii. A good quality self-addressed A-4 size envelope with minimum €5.40 postage stamps. ix. Application Form for Miscellaneous Services x. Proof of Payment | 44 |
| 11. | Attestation of documents pertaining to carrying of human ashes to India. | <ul style="list-style-type: none"> i. Original Passport of the deceased ii. Self-attested copy of passport of the person carrying human ashes to India. iii. Self-attested copy of valid visa or residence permit iv. Self-attested copy of Meldebescheinigung v. A good quality self-addressed A-4 size envelope with minimum €5.40 postage stamps. vi. Application Form for Miscellaneous Services. vii. Proof of Payment | 19 |
| 12. | *Attestation/Apostille of personal documents like birth/death/marriage certificates or any educational degree/diploma etc issued by authorities in India. | <ul style="list-style-type: none"> i. Original Passport ii. Self-attested copy of (first and last page) iii. Self-attested copy of valid visa or residence permit iv. Self-attested copy of Meldebescheinigung | 11 |

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| | <p>Such documents are attested by the Consulate after pre-authentication by Ministry of External Affairs of India. The procedure for attestation / Apostille is detailed in the link below http://mea.gov.in/apostille.htm</p> | <ul style="list-style-type: none"> v. Original document that needs to be attested. vi. Two photocopies of the document that need to be attested. vii. Application Form for Miscellaneous Services viii. A good quality self-addressed A-4 size envelope with minimum €5.40 postage stamps. ix. Proof of Payment <p>(*Please read the guidelines carefully before applying for attestation http://mea.gov.in/apostille.htm)</p> | |
| 13. | <p>*Attestation of the Educational Documents (issued by German Education Board)</p> | <ul style="list-style-type: none"> i. The document to be attested should be provided with Original + two photocopies. ii. Passport copy of the person whom the document belongs to. iii. Aufenthaltsgenehmigung ((Resident Permit) copy of the document holder or the one who submits the documents on behalf of the applicant. iv. A good quality self-addressed A-4 size envelope with minimum €5.40 postage stamps. v. Application form for Misc. Services. vi. Proof of payment | 11 |

*Please note that any document issued by German authorities and submitted for attestation should be first attested by landgericht. The Power of Attorney of German citizens should also be attested first by landgericht.

Proof of Payment

With effect from 1st April 2022, payment of fee for consular service is received by Bank Transfer. Only in emergency situation and in exceptional circumstances, applicants are allowed to make the payment in cash at the counter. Payment cannot be made by debit or credit card at the counter. Therefore, all applicants must ensure that they have made the payment online choosing the correct

IBAN number applicable for the consular service applied for. The proof of payment should be mandatorily enclosed along with the application.

The Payment Description

For any doubt regarding the application process and the required documents for the above-mentioned services, please write to cons.frankfurt@mea.gov.in

Please note that the applications are received at the Consulate with [prior appointment](#) only.