

**Documentation and Fee Chart for Miscellaneous and Attestation Services**

Sl. No.	Type of Service	Required documents	Fee in Euro (incl. ICWF charges)
1.	<b>Emergency Certificate (Special Travel Document)</b>	i. Self-attested copy of last passport (first and last page) ii. Self-attested copy of valid visa or residence permit iii. Affidavit for Lost passport (wherever applicable) iv. Copy of registration of complaint with the local police for loss of passport. v. Self-attested copy of Meldebescheinigung vi. Three recent Passport-size photographs vii. (In case you do not have any or all of the above-listed documents or you have some other document(s) that proves your citizenship, please contact consular officer on e-mail to check if you can be issued an Emergency Certificate. viii. Application form for Emergency Certificate	14
2.	<b>Life Certificate for Pensioners</b>	i. Original Passport ii. Self-attested copy of passport (first and last page) iii. Self-attested copy of visa or residence permit iv. Self-attested copy of Meldebescheinigung v. Copy of service book. vi. Application Form for Miscellaneous Services	00
3.	<b>No Objection Certificate for transportation of dead body of an Indian national to India</b>	i. Original Passport ii. copy of passport (first and last page) iii. Copy of valid visa or residence permit iv. Copy of Meldebescheinigung	00

		<ul style="list-style-type: none"> <li>v. Death certificate</li> <li>vi. Embalming certificate</li> <li>vii. Application Form for Miscellaneous Services</li> </ul>	
4.	<b>Cancellation of passport after death of Indian national</b>	<ul style="list-style-type: none"> <li>i. Original Passport</li> <li>ii. copy of passport (first and last page)</li> <li>iii. Copy of visa or residence permit</li> <li>iv. Copy of Meldebescheinigung</li> <li>v. Application Form for Miscellaneous Services.</li> </ul>	Gratis
5.	<b>Certificate to confirm name, date of birth and parentage etc. on the basis of verification of passport particulars</b>	<ul style="list-style-type: none"> <li>i. Original passport</li> <li>ii. Self-attested photocopy of passport (first and last page)</li> <li>iii. Self-attested copy of valid visa or residence permit</li> <li>iv. Self-attested copy of Meldebescheinigung</li> <li>v. Request letter for issue of date of birth certificate.</li> <li>vi. One recent passport-size photograph (please see the guidelines for photograph)</li> <li>vii. Duly filled application form for Miscellaneous Services</li> </ul>	22
6.	<b>Surrender of Indian Passport/ Renunciation Certificate after acquiring foreign nationality on or after 1 June 2010</b>	<ul style="list-style-type: none"> <li>i. Last Original Indian Passport</li> <li>ii. Self-attested copy of passport (first and last page)</li> <li>iii. Self-attested copy of valid visa or residence permit</li> <li>iv. Self-attested copy of Meldebescheinigung (Proof of residency)</li> <li>v. Einbürgerungsurkunde /Nationality Certificate</li> <li>vi. <a href="#">Application Form</a> for Renunciation of Indian</li> </ul>	82

		<p>citizenship.</p> <p>vii. Copy of German passport.</p>	
9.	<b>Attestation of Power of Attorney</b>	<p>i. Two copies of Power of Attorney</p> <p>ii. Original Passport</p> <p>iii. Self-attested copy of passport (first and last page)</p> <p>iv. Self-attested copy of valid visa or residence permit</p> <p>v. Self-attested copy of Meldebescheinigung</p> <p>vi. Two recent Passport-size photographs</p> <p>vii. Application Form for Miscellaneous Services.</p> <p><i>PoA of a German passport holder must be first attested by a Landgericht located within the jurisdiction of Consulate General of India, Frankfurt</i></p>	19
10.	<b>Attestation of Power of Attorney (Commercial)</b>	<p>i. Two copies of Power of Attorney</p> <p>ii. Original Passport</p> <p>iii. Self-attested copy of of Passport (first and last page)</p> <p>iv. Self-attested copy of valid visa or residence permit</p> <p>v. Self-attested copy of Meldebescheinigung</p> <p>vi. Letter from the concerned firm to clarify the purpose for the PoA</p> <p>vii. Two recent Passport-size photographs</p> <p>viii. Application Form for Miscellaneous Services</p> <p><i>PoA of a German passport holder must be first attested by a Landgericht located within the jurisdiction of Consulate General of India, Frankfurt</i></p>	44
12.	<b>*Attestation of personal documents like</b>	<p>i. Original Passport</p> <p>ii. Self-attested copy of (first and last page)</p>	11

	<p><b>birth/death/marriage certificates or any educational degree/diploma etc issued by authorities in India.</b></p>	<ul style="list-style-type: none"> <li>iii. Self-attested copy of valid visa or residence permit</li> <li>iv. Self-attested copy of Meldebescheinigung</li> <li>v. Original document that needs to be attested.</li> <li>vi. Two photocopies of the document that need to be attested.</li> <li>vii. Application Form for Miscellaneous Services</li> </ul> <p><i>*Such documents are attested by the Consulate after pre-authentication by Ministry of External Affairs of India. The procedure for attestation / Apostille is detailed in the link below <a href="http://mea.gov.in/apostille.htm">http://mea.gov.in/apostille.htm</a></i></p>	
13.	<p><b>*Attestation of the Educational Documents (issued by German Education Board)</b></p>	<ul style="list-style-type: none"> <li>i. The document to be attested should be provided with Original + two photocopies.</li> <li>ii. Passport copy of the person whom the document belongs to.</li> <li>iii. Aufenthaltsgenehmigung ((Resident Permit) copy of the document holder or the one who submits the documents on behalf of the applicant.</li> <li>iv. Application form for Misc. Services.</li> </ul> <p><i>*Any document issued by German authorities should be first attested by landgericht before submitting it for attestation at the Consulate.</i></p>	11