

Reference No.	No. FRA/ADMN/872/01/2021
Issuing Authority	Head of Chancery, Consulate General of India, Frankfurt am Main, Germany
Project	Annual Garden Maintenance Contract at the Chancery premises, Friedrich-Ebert-Anlage 26, 60325 Frankfurt am Main
Specifications	<p>Consulate General of India, Frankfurt invites bids from all reputed and professional agencies for Annual Garden Maintenance Contract at Consulate General of India, Friedrich-Ebert-Anlage 26, 60325 Frankfurt am Main, Germany subject to their satisfying the following eligibility conditions:</p> <ul style="list-style-type: none"> i) The Agency should have experience in garden maintenance more than five years ii) The Agency must have appropriate VAT registration, up-to-date and applicable trade licenses etc. to carry out such works iii) Documentary proof for the above would be required to be submitted by the participating agencies. <p>Last date of submitting bids/ quotations is 18/03/2022.</p>
Scope of the work	<p><u>Regular Work:</u></p> <ol style="list-style-type: none"> 1. Planting of lawn, whenever required 2. Regular watering of all plants and the lawn. 3. Mowing / scarifying the lawn at least twice per week or as required. 4. Clearing of weeds and all undesired plants. 5. Regular pruning of plants, hedges, and bushes. 6. Transport and disposal of garden waste. 7. Taking care of / maintaining the ground in the flower beds and other areas, such as lawn areas, by applying fertilizer etc. 8. Cleaning and maintaining of flower pots and other containers with plants whenever required.

	<p>9. Clear paths and driveways of any dirt from maintaining the lawn. 10. Pest control; Remove and disposal of lice, caterpillars, and other pests.</p> <p><u>Other periodic Work:</u></p> <p>1. Plant work in flowerbeds and other garden areas, replacement of flowers, if so desired during particular seasons. 2. Sowing of new plants in the various pots and containers, inside as well as outside. 3. Garden maintenance through mulching etc. in autumn, spring, and winter. 4. Clearing away of leaves, branches and other forms of garden waste on the property 5. Other works which are not mentioned above, but relevant to the maintenance of garden</p>
<p>Address for submission of quotations</p>	<p>The quotation should be submitted in a sealed envelope with reference No. given above and marked “Gardening Quotation” for delivery to:</p> <p>Head of Chancery Consulate General of India, Friedrich-Ebert-Anlage 26, 60325 Frankfurt am Main, hoc.frankfurt@mea.gov.in +49 69 15300551</p>
<p>Conditions</p>	<ol style="list-style-type: none"> i. Consulate General of India, Frankfurt reserves the right to accept or reject any or all tenders without assigning any reasons whatsoever ii. Terms of payments are subject to negotiation, if the estimates/quotations are accepted. iii. The maintenance work is required to be completed as per the time limits/periodicity as stated by the Consulate iv. Visits to the site of gardening work can be arranged for interested agencies who may contact the Consulate at the contact numbers given below: +49 69 15300551, +49 69 15300519 +49 69 15300519

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